

Mobile Banking How-To

Log in to Mobile Banking

- Access your GreenBank mobile site and enter your ID and PIN/Password. Choose one of options below from the Main Menu.

Viewing Transactions

- Select **My Accounts** from the Main Menu.
- From the list of accounts select which account you want to view. A summary screen with your **Account Balance** displays.
- Select **Transactions** from the summary screen. Transactions from the last 15 days display in groups of 4 transactions per page. Select the date for transaction details. Select **Back** to return to the list of transactions.
- From the transaction list select **Accounts** to return to the list of accounts or **Main Menu** to return to the main menu.

Transferring Funds

- Select **Transfers** from the Main Menu.
- Choose the account to transfer funds from.
- Choose the account to transfer funds to.
- Enter amounts in the dollars and cents fields and select **Submit**.
- An indicator that the transaction is sending displays.
- A confirmation message and number display after the transfer is complete.
- An SMS Text Message will be sent to confirm the transfer.

* You can only set up one-time immediate transfers via mobile banking.

Paying Bills

- Select **Pay Bills** from the Main Menu.
- Select the Payee.
- Select the pay-from account and continue to the next screen.
- Enter amounts in the dollars and cents fields and select **Submit**.
- An indicator that the bill payment is sending displays.
- A confirmation message and number display after the bill payment is complete.
- An SMS Text Message will be sent to confirm the transfer.

* You can only set up one-time immediate bill payments via mobile banking. Payments will process during the next bill pay processing time.